



MONTGOMERY HIGH SCHOOL

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PAUL J. POPADIUK
PRINCIPAL

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Dear Parents/Guardians:

We have just completed our second week of virtual instruction, which continues through Friday, October 9th. It is time to begin thinking about students re-entering our building. On Monday, October 12th, we will begin with our Hybrid schedule. Students will be divided into three different cohorts: Cohort 0 (White, virtual only students), Cohort 1 (Green, students coming to school last names A-L), and Cohort 2 (Gold, students coming to school last names M-Z). Students in the LLD and Skybox program will attend in-person instruction Monday through Friday. Replacement room and in-class support students will follow the Hybrid school schedule. All students will continue to follow an A/B schedule with students coming to school for two days and then being home for 2 days. Below is the new bell schedule and calendar for the Hybrid, beginning October 12th (Virtual Students in Cohort 0 follow this schedule as well):

The first day of the Hybrid Schedule is Monday, October 12th starting at 7:20 AM:

MHS Hybrid Schedule			
Block	Begin	End	
1	7:20	8:25	Includes 5 minute morning announcements
2	8:30	9:30	
3	9:35	10:35	
4	10:40	11:40	
	11:40	1:07	Student dismissal, lunch break, break from screen time
	1:07	2:07	Remote Learning: Teachers may host individual and small group instructional meets with students for reteaching, Q&A sessions, etc. Students will continue their learning through the use of interactive platforms and completing assignments from their daily classes.

HYBRID CALENDAR				
Oct. 12 A Day Cohort 1 in School	Oct. 13 B Day Cohort 1 in School	Oct. 14 A Day Cohort 2 in School	Oct. 15 B Day Cohort 2 in School	Oct. 16 A Day Cohort 1 in School
Oct. 19 B Day Cohort 1 in School	Oct. 20 A Day Cohort 2 in School	Oct. 21 B Day Cohort 2 in School	Oct. 22 A Day Cohort 1 in School	Oct. 23 B Day Cohort 1 in School
Oct. 26 A Day Cohort 2 in School	Oct. 27 B Day Cohort 2 in School	Oct. 28 A Day Cohort 1 in School	Oct. 29 B Day Cohort 1 in School	Oct. 30 A Day Cohort 2 in School
Nov. 2 B Day All Cohorts Virtual	Nov. 3 A Day All Cohorts Virtual	Nov. 4 B Day All Cohorts Virtual	Nov. 5 No School	Nov. 6 No School
Nov. 9 A Day Cohort 1 in School	Nov. 10 B Day Cohort 1 in School	Nov. 11 A Day Cohort 2 in School	Nov. 12 B Day Cohort 2 in School	Nov. 13 A Day Cohort 1 in School
Nov. 16 B Day Cohort 1 in School	Nov. 17 A Day Cohort 2 in School	Nov. 18 B Day Cohort 2 in School	Nov. 19 A Day Cohort 1 in School	Nov. 20 B Day Cohort 1 in School
Nov. 23 A Day Cohort 2 in School	Nov. 24 B Day Cohort 2 in School	Nov. 25 A Day Cohort 1 in School	Nov. 26 Thanksgiving Break	Nov. 27 Thanksgiving Break
Nov. 30 B Day Cohort 1 in School	Dec. 1 A Day Cohort 2 in School	Dec. 2 B Day Cohort 2 in School	Dec. 3 A Day Cohort 1 in School	Dec. 4 B Day Cohort 1 in School
Dec. 7 A Day Cohort 2 in School	Dec. 8 B Day Cohort 2 in School	Dec. 9 A Day Cohort 1 in School	Dec. 10 B Day Cohort 1 in School	Dec. 11 A Day Cohort 2 in School
Dec. 14 B Day Cohort 2 in School	Dec. 15 A Day Cohort 1 in School	Dec. 16 B Day Cohort 1 in School	Dec. 17 A Day Cohort 2 in School	Dec. 18 B Day Cohort 2 in School
Dec. 21 A Day Cohort 1 in School	Dec. 22 B Day Cohort 1 in School	Dec. 23 A Day Cohort 2 in School		

The instruction for the Hybrid will be similar to what your child is already receiving during our virtual model. All students from all cohorts will be logging in with their teachers, live if you are in school- virtually if you are home, during their scheduled class time. Teachers will be teaching the students in front of them physically and virtually at the same time. This is true in all areas except music. Music students in school will be instructed by one teacher, while at home students are instructed by a different teacher, virtually. Physical education students will engage in the health curriculum when they are in the building during their hybrid days. On virtual days, students will engage in physical education. Students who are all virtual will rotate through health and physical education along with their hybrid cohort peers.

Below is a comprehensive view of the MHS Hybrid program. It lays out the nuts and bolts regarding safety and operation of the school. If you have further questions regarding instruction, you may ask your individual teachers at Back To School Night on October 6th. If you have further questions about the operations and running of the Hybrid program, you may ask them at our Hybrid orientation on Tuesday, September 22nd from 7:00-8:30 PM. Please use the following link to join:

<https://us02web.zoom.us/j/84542215306?pwd=b2kxVmZaQmRqc1hTMzBNK290eVY5UT09>

Please review the following building operations and safety protocols for Cohorts 1 & 2:

Building Operations:

- MHS will open its doors for students at 7:05 AM.
 - Students arriving on buses will enter through the bus entrance at the rear of the school. There will be markings on the ground for students to promote social distancing upon entry.
 - Students being dropped off, or parking in the senior lots, will be lined up underneath the overhang of the science wing. There will be markings on the ground for students to stand on to ensure social distancing. Administrators will coordinate entry via the gym and main entrances.
 - Students parking in the rear of the building will enter through the entrance outside of the weight room. Please stand on markings to remain socially distant.
 - All students will report directly to their first block class. There will be no congregating in the commons, foyer or hallways.
- Students riding buses will be socially distanced to the maximum extent possible. They will be required to wear masks.
 - School buses will be cleaned and sanitized between each route.
- Hallways are marked for student traffic.
 - Students will remain to the right just as if they were driving.
 - Students should remain socially distant in the halls.
- Students should bring headphones and their own device for instruction each day.
- Students will not have access to their lockers during the day.
 - Students are required to take home all belongings each day.
- Parking information for students will be sent out shortly.
 - Due to the increased availability in parking during the hybrid schedule, both Juniors and Seniors will be afforded the opportunity to park. The annual fee is \$100. If at any point, we come back to school in full capacity, junior parking will be revoked and they will receive a prorated credit toward their senior year parking fee.
- Information regarding athletic events will be sent out by Mr. Penna as soon as protocols are finalized.
- Parents will not have access to the building without making an appointment.
 - There will be no dropping of materials for students.
- Student dress code will be enforced as noted in the student handbook.
- Bathrooms will not be available during passing time.
 - Students may ask teachers to go to the bathroom. Bathrooms will be locked during the first and last 10 minutes of class as well as during passing time.
 - This will aid with congregation and contact tracing.
- All free and reduce lunch students will have a grab and go lunch upon dismissal.
- Students are not allowed to bring food or eat in the building.
 - Students may bring water to drink.
- Students will leave the building at dismissal time.
 - Students riding the bus must go directly to their bus.
 - Students being picked up will go directly to the staging area outside, underneath the science wing. They must stand on the markings on the ground until their parents arrive to ensure social distancing. Administrators will aid in the dismissal.
 - Students who drove to school must go directly to their cars.

Safety Protocols:

- A health screening form must be completed each day prior to a student entering the building.
 - Forms will be located in the Genesis Parent Portal under forms.
 - Parents will receive a daily reminder to fill out the forms.
 - Any students who come to school without a form being completed will be removed from class and placed in a holding area. Parents will be required to come to school to pick up the student.
 - Any student experiencing Covid-19 symptoms should stay home.
 - Any student who is feeling sick should stay home.
- Any student displaying Covid-19 symptoms will be sent to the Nurse's Office for assessment.
 - Staff and students who are presenting symptoms of being sick will be screened and sent home as soon as possible if positive potential symptoms are identified. There will be an isolation area where staff/students will be at a minimum 6 feet away from others, wearing appropriate PPE, and will be continuously monitored.
 - If there is a suspected case (symptoms, but no known exposure), the student/staffer goes home until 24 hours symptom-free and is encouraged to get tested.
 - Children and staff who are COVID-19 positive or who have symptoms consistent with COVID-19 and have not had a medical evaluation or COVID-19 test must not return until they have met the criteria for discontinuing home isolation. (If you have any questions regarding the criteria, please contact our school nurses.)
- All classrooms will be cleaned thoroughly at the end of each day.
 - A revised cleaning and sanitation protocol was created for the district. Rigorous cleaning schedules have been created for the school year. This includes the cleaning and replacement of air filters for all of our buildings and daily disinfecting of common touchpoints.
- If students wish to clean their desk at the beginning of each class (after another student has sat in that desk) we encourage them to bring their own wipes.
 - Teachers and custodians will not be cleaning desks in-between classes.
- All students must bring and wear a mask throughout the entirety of the school day.
 - Students will not be permitted to stay in the building without a mask. Parents will be asked to pick up their students when they forget or refuse to wear their masks.
 - Mask Requirements:
 - Must fit snugly but comfortably against the side of the face.
 - Must completely cover the nose and mouth.
 - Must be secured with ties or ear loops. Gaiter masks, scarves and bandanas are not permitted.
 - Must include multiple layers of fabric.
 - Must allow for breathing without restriction.
 - Masks with vents or valves are not permitted.
 - Must wear a clean mask each day.
 - Students should pack a back-up mask in their backpack.
- Classrooms are arranged in rows that physically distance students.
 - Students are facing in the same direction to reduce transmission caused from virus-containing droplets.
 - The commons will have socially distanced desks in lieu of round tables.
 - The main and auxiliary gyms will have socially distanced desks for instruction.

- Building Ventilation:
 - The Director of Facilities conducted a walk-through of the entire building to ensure that rooms were properly ventilated according to the CDC standards.
 - Classroom Unit-Ventilators (UV) media filters have been changed this summer and the interiors of these mechanical units vacuumed and cleaned to ensure cleanliness. UV and RTU filters will now be changed quarterly rather than biannually.
- Hand sanitizing stations are located outside of our bathrooms.
 - Students are encouraged to wash their hands and bring their own hand sanitizer.
- Students are not permitted to share materials with other students
 - Any necessary community shared materials will be cleaned by the teacher as needed.
- Any student who contracts COVID-19 or is exposed to someone who has tested positive is required to contact the MHS Nurse's Office and The Montgomery Township Health Department.
- Contact tracing is the process used to identify those who have come in contact with people who have tested positive for a contagious disease. Per the CDC, exposure occurs when someone sustains 15 minutes or more of exposure, within 6 feet of an individual who tests positive for COVID-19. Once a positive case is confirmed, the Contact Tracing Team (Overseen by the Director of Safety and Security and comprised of a building's school nurse, Vice Principal and/or additional designees) will:
 - Remember confidentiality is to be maintained
 - Confer with the Montgomery Township Department of Health if they were not the individual/agency that informed the school
 - Provide the Montgomery Township Department of Health the information requested by the county contact tracing team including but not limited to
 - Bus lists (assigned seating)
 - Class lists
 - Sports team list
 - Club/activity member list
 - Related services/Academic Support Groups
 - Montgomery Township Public Health Contact Tracers will make the calls to those individuals listed.

Again, if you have any questions regarding instruction, you may ask them of your child's teacher during Back To School Night on October 6th. Any questions regarding building operations and safety protocols can be answered at the Hybrid orientation on Tuesday, September 22nd at 7:00 PM. Join using the following link:

<https://us02web.zoom.us/j/84542215306?pwd=b2kxVmZaQmRqc1hTMzBNK290eVY5UT09>

Thanks again, and enjoy the final days of September!

Respectfully,

Paul J. Popadiuk
Principal