



Montgomery Twp. School District field trip application:



At least 4 weeks' notice is required. Principals MUST approve trip before it is sent to Transportation Office.

Please circle the schools involved in your trip:

OHES

VILLAGE

LMS

UMS

MHS

Field trip date:	Teachers(all please):
Departure time:	Phone number to contact on trip:
Pick-up time:	Time of arrival back to school:
Destination:	
Address:	
City/State:	Phone:
Trip type: (circle one) Curriculum Competition (taking part in a contest with other like groups)	
Purpose of trip:	
Number of individuals going on trip: _____ Students: _____ Teachers/Chaperones: _____ Total: _____ Special Requirements: Y N Wheelchair____ Carseat____ Harness____ Other:	_____ Principals Approval _____ Assistant Principal's Approval _____ Nurse _____ Date
Transportation Office Use ONLY # of Buses: _____ Total Driver hours: _____ Cost of trip: _____ hrs x \$70/hr= \$ _____ Note: ½ hr will be added to trip time for vehicle prep and travel to pick up location Cancellation Policy: Trips must be cancelled within 24 hrs. of departure time or you will be charged for the trip Date arranged: _____ Transportation supervisor: _____	